



Not-for-Profit Organisations Partial Rate Rebate Scheme Application - Community or Welfare Organisations

Please read and fill in the following criteria carefully

- Applications lodged which indicate ineligibility will not be considered.
- A separate application will need to be completed for EACH property where rebate is being sought.
- Applications will only be accepted on the approved application form and accompanied by all the required documentation.

General information

Brisbane City Council is offering a partial rebate of general rates to certain not-for-profit organisations that provide or support essential welfare or community services to the residents of the Brisbane local government area. This is consistent with the outcomes of Council's revenue policy which states in part, 'Council will be guided by the principles of: ... responsiveness to community expectations of what activities should attract assistance from Council'.

Purpose

The desired outcome of the provision of this partial rebate is to free up resources for eligible organisations that can be directed towards achieving or enhancing their principal objectives.

To be eligible for this partial rebate, an applicant organisation must comply with all of the relevant criteria set out in eligibility self-assessment questions. The process enables applicants to gauge their eligibility for consideration for a partial rebate. Applications lodged which indicate ineligibility will not be considered.

An application must be completed for each separate parcel of rateable land.

Final approval will be subject to an evaluation and inspection process by Council. Council will contact you in the future to determine if your organisation remains eligible in line with current policy.

Eligibility

Rebate is limited to not-for-profit organisations that are deemed to be either '**Welfare**' or '**Community**' focused and are defined broadly as follows:

'Welfare' – Means a not-for-profit organisation whose principal objectives are to provide:

- Disability support – to provide support, education, therapy, respite or any other form of assistance to the aged or people with disabilities or chronic illness and/or their carers; or
- Social support – to provide practical support such as emergency accommodation, food, clothing, counselling or any other form of assistance to socially disadvantaged members of the general community.

As a guide, these principal objectives may typically include services such as:

Counselling, education, research support, vocational training for the disadvantaged, advocacy, respite care, family support, substance dependence education, counselling and rehabilitation, referral, life education, sheltered workshops, guide dog training, social work or any other service which supports or enhances the quality of life of its clients.

'Community' – Means a not-for-profit organisation whose principal objectives are to:

- promote and encourage social cohesion through the provision of community services or activities, the furthering of multiculturalism or the support of identifiable groups who may require specific support due to age, gender, religion, ethnicity, health, disability or some other factor that sets a group apart from the general community; or
- provide or support an essential service on a volunteer basis; or
- encourage the appreciation and/or protection of the natural environment; or
- preserve and promote the appreciation of culture or heritage.

As a guide, these principal objectives may typically include services such as:

Non-formal youth education and training, youth activities, personal development, cultural or ethnic activities supporting a cohesive multi-cultural society, community education, environmental awareness, social justice, arts and heritage conservation and promotion, any other activity or service which is provided by a group of volunteers that enhances the liveability, cultural diversity, environment or social cohesiveness of the Brisbane community.

Rebates are available to organisations that provide essential welfare and community services and comply with all of the eligibility criteria.

The applicant must not be currently receiving a rebate for the rateable land under Council's Not-for-profit Affordable Housing Providers Partial Rebate of General Rates Policy or under Council's Not-for profit Kindergartens Partial Rebate of Rates and Charges Policy.

Rebate and commencement date

The rebate, where approved, will be calculated at the rate set in Council's Resolution of Rates and Charges. If the application is successful, the rebate will apply from the approval date.

Privacy Statement

The personal information collected on this form will be used by the Brisbane City Council for the purposes of assessing your eligibility for partial rebate of general rates. Your personal information may also be used by other areas of Council to undertake various Council functions and to provide services to you.

Postal address

Attention: Rates Management
Brisbane City Council
GPO Box 1434
BRISBANE QLD 4001

OR

Email: customerservices@brisbane.qld.gov.au

Further information and application forms may be obtained by visiting Council's website - www.brisbane.qld.gov.au or telephoning the **Council's Contact Centre** on **3403 8888** or **Brisbane City Council TTY 3403 8422**.

1. Organisation details

Is your organisation a Welfare or Community group?

No ▶ **The organisation is ineligible for the rebate.**

Yes ▶ Organisation's name

Property address for which the rebate is sought *(Complete a separate application for EACH property)*

Postcode

Mailing address *(if different to property address)*

Postcode

2. Services details

Give a detailed description of the services provided by your organisation and how these activities align to the principal objectives of 'Welfare' or 'Community' services.

Lined text area for service details.

3. Use of property

Is the property for which the rebate is being sought directly used for, or in support of, the 'principal objectives' stated in the constituent documents of your organisation?

No ▶ **The organisation is ineligible for the rebate.**

Yes ▶ Give a description of the use to which this property is put and how this supports the principal objectives of your organisation.
(An inspection of the property will be conducted to confirm the usage complies with the rebate policy.)

Note. If the property is used to provide accommodation, please include evidence that this accommodation is provided on a demonstrably subsidised basis as per Council's Partial Rebate of General Rates (Not-for-Profit Organisations) Policy.

4. Contact person

Surname

Given name/s

Position in organisation

Daytime phone number

Fax number

Email address

5. Rate account number

Account number

5000 0000

6. Australian business number (ABN)

ABN number

7. Income tax exempt charity (ITEC) status

Is your organisation endorsed as an ITEC by the Australian Taxation Office (ATO)?

No ▶ **The organisation is ineligible for the rebate.**

Yes ▶ Effective date

▶ *Attach evidence from the ATO that establishes this endorsement is both effective and current if ABN is not provided in section 6.*

8. Deductible gift recipient (DGR) status

Is your organisation endorsed as a DGR by the ATO?

No ▶ **The organisation is ineligible for the rebate.**

Yes ▶ Effective date

▶ *Attach evidence from the ATO that establishes this endorsement is both effective and current if ABN is not provided in section 6.*

9. Australian Charities and Not-for-Profits Commission (ACNC) status

How is the organisation registered by the ACNC?

Health Promotion Charity ▶ Effective date

Public Benevolent Institution ▶ Effective date

Neither ▶ **The organisation is ineligible for the rebate.**

▶ *Attach evidence from the ACNC that establishes this endorsement is both effective and current if ABN is not provided in section 6.*

10. Organisation's not-for-profit status

Under which group are you claiming the rebate?

- Welfare ▶
 - Community ▶
 - Neither ▶ **The organisation is ineligible for the rebate.**
- Attach a copy of your organisation's constitution which establishes its not-for-profit status and articulates the 'principal objectives' for which it exists. These principal objectives must be consistent with the general intent of either Welfare or Community purpose.*

11. Tenancy status

How is the property for which a partial rebate is being sought owned or occupied?

- Freehold ▶
 - Leased from Queensland or Australian Government ▶
 - Private lease/other ▶ **The organisation is ineligible for the rebate.**
- Attach a copy of tenancy documents that stipulate the tenant's responsibility for the payment of rates and charges.*

12. Rate account status

Is the rate account for the property on which rebate is sought free of debt?

- No ▶ **The organisation is ineligible for the rebate.**
- Yes ▶ The rate account must be free of debt before the rebate can be granted.

13. Residential accommodation services

For this rateable land, does the applicant provide residential accommodation services for periods longer than six months for a fee?

- No
 - Yes ▶
- To support your application, you are required to attach evidence demonstrating that 100% of the residential accommodation service is on a demonstrably subsidised basis and the provision of accommodation is consistent with the Community Housing Rent Policy.*

14. Applicant Declaration

I declare that the information provided in support of this application for partial rebate of rates is complete and correct and that I am authorised by the organisation to make application on its behalf.

I also authorise Brisbane City Council access to whatever relevant information that may be required to support or verify the organisation's application or ongoing eligibility.

I understand that if approved, our organisation is responsible for confirming our continued eligibility for the rebate. Council may require written confirmation of continued eligibility for the rebate, and can undertake reviews at any time.

Name

Position in organisation

Sign and date

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