Development Services RiskSMART Well Made Criteria Checklist

Site address	
Applicant	
Development type	

Lodge this checklist with your development application

Application is properly made at lodgement

Application component	Check	Comments
Complies with requirements of RiskSMART eligible development types	☐ Yes ☐ No	
Sufficient evidence of owner's consent (Title search)	☐ Yes ☐ No	
All relevant parts of State form are completed	☐ Yes ☐ No	
Correct fees identified	☐ Yes ☐ No	
RiskSMART planning report template accurately completed	☐ Yes ☐ No	
All relevant codes identified, addressed and attached including City plan, State planning policy and Regional plan	☐ Yes ☐ No	
Where pre-lodgement or pre-assessment advice is obtained the advice is adhered to (details to be provided and A00 number, if relevant)	☐ Yes ☐ No	
Referral identified (If 'Yes', attach referral advice)	☐ Yes ☐ No	

Drawings and plans

Application component	Check	Comments
Site plans / floor plans / all elevations / section plans / North point	☐ Yes ☐ No	
Levels and overall height shown (including retaining walls)	☐ Yes ☐ No	
Fully dimensioned (setbacks clearly shown on plan)	☐ Yes ☐ No	
Street trees identified	☐ Yes ☐ No	
Easements relevant to development	☐ Yes ☐ No	
Site summary details (site cover, GFA etc.)	☐ Yes ☐ No	

Traditional building character related applications

Application component	Check	Comments
Partial demolition plans clearly depicted (elevations, floor plans and roof plans)	☐ Yes ☐ No	
Proposed materials notated	☐ Yes ☐ No	
Instances of 'accepted development' depicted on proposed drawings	☐ Yes ☐ No	

Reconfiguring of a Lot related applications

Application component	Check	Comments
Lot sizes and dimensions clearly depicted and any existing structures to be retained or removed	☐ Yes ☐ No	
Contours clearly depicted	☐ Yes ☐ No	
Engineering services plan (Including lawful point of discharge and cut and fill details)	☐ Yes ☐ No	
Verge details clearly depicted (including services, street trees and verge width)	☐ Yes ☐ No	

Industry, Centre Activities and Educational establishment related applications

Application component	Check	Comments
Existing and proposed Gross Floor Area clearly identified	☐ Yes ☐ No	
Existing and proposed Impervious areas (including all roofed, decked, paved, concrete, asphalt or bitumen sealed areas)	☐ Yes ☐ No	

Pre-assessed specialist reports and plans

Application component	Check	Comments
Formally Certified (e.g. Registered Professional Engineer of Queensland RPEQ signed)	☐ Yes ☐ No	

S81 Minor Change & s86 Extension of Time Applications

Application component	Check	Comments
Original RiskSMART approval number identified (A00…)	☐ Yes ☐ No	
For s86 applications provide date that approval lapses	☐ Yes ☐ No	Date:
For s81 Minor change applications, full set of original plans and specialist reports attached along with proposed new plans detailing **all** changes	☐ Yes ☐ No	