* This is a checklist outlining the key information required for claiming a discount for a prescribed financial contribution under the Brisbane Infrastructure Charges Resolution (Resolution).
* Please complete the checklist and the prescribed form and scan and attach any additional, relevant information to support your claim.
* For further information please contact Council on (07) 3403 8888.

|  |  |  |
| --- | --- | --- |
| Complete the discount for a prescribed financial contribution - prescribed form | | |
| Discount for a prescribed financial contribution - prescribed form completed and attached. | | **Yes**  **/ No** |
| Provide details of the Applicant | | |
| * Applicant details | **Applicant Company and / or Name:** | |
| * Developer details | **Developer name** (if applicable)**:** | |
| Provide details of the proposed development | | |
| * Development Application details | **Development Application Reference number:** | |
| * Property details | **Lot/Plan:** | |
| Provide details of the approved development relevant to the prescribed financial contribution | | |
| * Development Application details | **Development Application Reference number:** | |
| * Property details *(at the time of the approval)* | **Lot/Plan:** | |
| Provide the specified supporting information | | |
| Evidence of the prescribed financial contribution *(i.e. receipts, conditions of approval, evidence of payment made).* | | **Yes  / No** |
| Details of the financial contribution relating to the local government trunk infrastructure network including: | | **Yes  / No** |
| * The condition of approval requiring payment of the financial contribution. | | **Yes  / No** |
| * Date and amount of financial contribution. | | **Yes  / No** |
| * Evidence of a receipt for payment of the financial contribution. | | **Yes  / No** |
| * The infrastructure agreement under which payment of the financial contribution has been satisfied. | | **Yes  / No** |
| * The Planning Scheme Policy stated in Schedule 8 of the Resolution. | | **Yes  / No** |
| Calculation of the discount under Part 3 (Working out the discount for the prescribed financial contribution) of the Resolution. | | **Yes  / No** |