* This is a checklist outlining the key information required for claiming a discount for a prescribed financial contribution under the Brisbane Infrastructure Charges Resolution (Resolution).
* Please complete the checklist and the prescribed form and scan and attach any additional, relevant information to support your claim.
* For further information please contact Council on (07) 3403 8888.

|  |
| --- |
| Complete the discount for a prescribed financial contribution - prescribed form |
| Discount for a prescribed financial contribution - prescribed form completed and attached. | **Yes** **[ ]  / No** **[ ]**  |
| Provide details of the Applicant  |
| * Applicant details
 | **Applicant Company and / or Name:**       |
| * Developer details
 | **Developer name** (if applicable)**:**       |
| Provide details of the proposed development  |
| * Development Application details
 | **Development Application Reference number:**       |
| * Property details
 | **Lot/Plan:**       |
| Provide details of the approved development relevant to the prescribed financial contribution |
| * Development Application details
 | **Development Application Reference number:**       |
| * Property details *(at the time of the approval)*
 | **Lot/Plan:**       |
| Provide the specified supporting information  |
| Evidence of the prescribed financial contribution *(i.e. receipts, conditions of approval, evidence of payment made).* | **Yes [ ]  / No [ ]**  |
| Details of the financial contribution relating to the local government trunk infrastructure network including:  | **Yes [ ]  / No [ ]**  |
| * The condition of approval requiring payment of the financial contribution.
 | **Yes [ ]  / No [ ]**  |
| * Date and amount of financial contribution.
 | **Yes [ ]  / No [ ]**  |
| * Evidence of a receipt for payment of the financial contribution.
 | **Yes [ ]  / No [ ]**  |
| * The infrastructure agreement under which payment of the financial contribution has been satisfied.
 | **Yes [ ]  / No [ ]**  |
| * The Planning Scheme Policy stated in Schedule 8 of the Resolution.
 | **Yes [ ]  / No [ ]**  |
| Calculation of the discount under Part 3 (Working out the discount for the prescribed financial contribution) of the Resolution. | **Yes [ ]  / No [ ]**  |