

# HAVE YOUR SAY ON CITY PLANNING



BRISBANE CITY PLAN 2014 (CITY PLAN) - MAKING A SUBMISSION

*Dedicated to a better Brisbane*

Brisbane City Council plans for future development through *Brisbane City Plan 2014 (City Plan)*. This local planning scheme guides how land can be used and developed and helps plan for future infrastructure that supports growth and economic diversity while protecting our lifestyle.

To ensure City Plan remains current and effective, Council makes regular updates to reflect changes in legislation, policies, neighbourhood or precinct plans, and improvements identified through the development assessment process.

## Steps for making a submission

Community input is vital to effective planning and Council often asks the community to have their say on proposed planning changes. While all feedback is reviewed, comments made in person or by phone are informal. Under the *Planning Act 2016*, there is a correct way to make a formal (properly made) submission on City Plan changes.

Electronic submissions do not require a signature, but postal submissions require the signature of each person listed in the submission. Include your phone number and email address if you are happy for Council to contact you for further information. Council must receive written submissions before the end of the consultation period.



1.	<b>Review the proposed amendment.</b>	Read the proposed changes/amendment and consider its effect on you, your suburb, and what is important to you.
2.	<b>Name the amendment in your submission title.</b>	Include the amendment name in your submission title. For example, 'Submission on the major amendment for biodiversity'.
3.	<b>State what you do/not support, and why.</b>	Provide reasons for your feedback. For example, "I support the inclusion of 25 Railway Street in the Biodiversity overlay because of its significant vegetation." Or "I oppose the proposed height of 8 storeys near Smith Street because nearby properties will be overshadowed."
4.	<b>Be specific.</b>	Detailed feedback is more meaningful. For example, "Allowing for new developments of up to 5 storeys above the shops, rather than the proposed 3 storeys, would provide people with more housing."
5.	<b>Provide your details.</b>	Provide details for you and all other individuals listed on the submission. For each submitter, provide: <ul style="list-style-type: none"><li>• full name</li><li>• residential or business address</li><li>• signature (except for email or online submissions)</li><li>• your phone number and email address if you are happy for Council to contact you for further information.</li></ul>
6.	<b>Make sure Council receives your submission during the consultation period.</b>	Written submissions can be made during the consultation period via: <ul style="list-style-type: none"><li>• City Plan online (visit <a href="http://cityplan.brisbane.qld.gov.au/eplan">cityplan.brisbane.qld.gov.au/eplan</a> and click 'submissions' to begin)</li><li>• email to the amendment project team</li><li>• post: City Planning and Economic Development Brisbane City Council GPO Box 1434 Brisbane Qld 4001.</li></ul>



## Questions and answers

### Who can make a submission?

Anyone is welcome to make a submission on a proposed City Plan amendment. Council particularly encourages submissions from people who live, work, have a business or own property in the affected area.

### How do I obtain a copy of the draft City Plan amendment?

Visit [brisbane.qld.gov.au](https://brisbane.qld.gov.au) and search for the amendment name. For more information, you can also phone Council on 3403 8888.

### Will I get a response from Council?

Council will respond to everyone who made a properly made submission. After the consultation period and a review of submissions, Council will publish a summary report on its website.

### Will my details be kept confidential?

Council is committed to upholding the principles of the *Information Privacy Act 2009* and the *Planning Act 2016*.

### How can I keep updated?

To receive regular updates, visit [brisbane.qld.gov.au](https://brisbane.qld.gov.au) and register for emails about planning and building.

### More information



To have your say on Council projects, register with Your City, Your Say via [brisbane.qld.gov.au/yoursay](https://brisbane.qld.gov.au/yoursay).

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